

HAINES BOROUGH  
ORDINANCE NO. 08-11-191

**Adopted**

AN ORDINANCE OF THE HAINES BOROUGH AMENDING BOROUGH CODE TITLE 2 CHAPTER 2.38, BOROUGH ASSESSOR, TO CLARIFY THE DEPARTMENT OF LANDS AND ASSESSMENT.

BE IT ORDAINED BY THE ASSEMBLY OF THE HAINES BOROUGH, ALASKA:

Sec. 1. Classification. This ordinance is of a permanent nature and shall be codified into Haines Borough Code.

Sec. 2. Severability. If any provision of this ordinance or any application thereof to any person or circumstance is held to be invalid, the remainder of this ordinance and the application to other persons or circumstances shall not be affected thereby.

Sec. 3. Effective Date. This ordinance shall become effective immediately upon adoption.

Sec. 4. Purpose. This ordinance amends Title 2 Chapter 2.38, Borough Assessor, to clarify the Department of Lands and Assessment. The code is amended as follows:

NOTE: **Bolded/UNDERLINED** ITEMS ARE TO BE ADDED  
~~STRIKETHROUGH~~ ITEMS ARE DELETED

**Chapter 2.38**

**BOROUGH ASSESSOR DEPARTMENT OF LANDS AND ASSESSMENT**

Sections:

2.38.010 ~~Appointment~~ **Formation and supervision**

2.38.020 ~~Duties of the department~~

**2.38.030 Divisions of the department**

**2.38.040 Assessor**

**2.38.050 Duties of the Assessor**

**2.38.010 Appointment Formation and supervision**

~~There shall be an assessor (or firm with responsible party named by said firm)~~ **a department of lands and assessment, supervised by a lands director,** who shall be appointed by the manager and provided with a job description and responsibilities.

**2.38.020 Duties of the department**

**The lands and assessment department shall administer and perform all functions of borough government related to planning, platting, zoning, land use permitting and regulation, real and personal property assessment, and environmental protection as provided for elsewhere in Borough Code. The department shall further administer, regulate, and enforce provisions of HBC Title 18.**

**2.38.030 Divisions of the department**

**The department shall contain the following divisions which shall address separate and distinct functions:**

- A. planning and zoning division**
- B. assessment division**

**2.38.040 Assessor**

There shall be an assessor (or firm with responsible party named by said firm) who shall be appointed by the manager and provided with a job description and responsibilities.

**2.38.050 Duties of the assessor**

**A. Annually assess and evaluate all taxable properties, real and personal, within the borough, according to the timeframe outlined in HBC 3.72.060 and provide accurate data to the Chief Fiscal Officer for collection of the same resulting taxes, unless otherwise provided for elsewhere in borough code;**

**B. Prepare and certify assessment rolls;**

**C. Perform all other functions delegated to the position by AS 29, borough code, and the job description.**

ADOPTED BY A DULY CONSTITUTED QUORUM OF THE HAINES BOROUGH THIS 16<sup>th</sup> DAY OF DECEMBER, 2008.

  
Jan Hill, Mayor

ATTEST:

  
Julie Cozzi, Borough Clerk

Introduction: 11/18/08 - amended  
First Public Hearing: 12/09/08  
Second Public Hearing: 12/16/08

