

# ADOPTED

HAINES BOROUGH, ALASKA  
ORDINANCE No. 17-07-462

**An Ordinance of the Haines Borough amending Haines Borough Code 2.74.035 and 2.96.020 to allow discretionary authorization for a Special Hire.**

BE IT ENACTED BY THE HAINES BOROUGH ASSEMBLY:

Section 1. Classification. This ordinance is of a general and permanent nature and the adopted amendment shall become a part of the Haines Borough Code.

Section 2. Severability. If any provision of this ordinance or any application thereof to any person or circumstance is held to be invalid, the remainder of this ordinance and the application to other persons or circumstances shall not be affected thereby.

Section 3. Effective Date. This ordinance is effective upon adoption.

Section 4. Amendment of Title 2.74.035. Section 2.74.035 of the Haines Borough Code is hereby amended, as follows:

NOTE: **Bolded/UNDERLINED** ITEMS ARE TO BE ADDED  
**STRIKETHROUGH** ITEMS ARE DELETED

2.74.035 Method of filling vacancies.

A. Generally. Whenever a new position is created or a vacancy occurs in an existing position, unless the position is abolished, the clerk shall advertise for applications for the position to be filled **for at least** ~~Such advertisement shall be for no less than one week~~ in a newspaper of general circulation in the borough and/or posted for one week in three public places in the borough. If, in the opinion of the person or group responsible for hiring, none of the applicants are qualified to fill the vacant position, the clerk may re-advertise for the position and delay hiring to fill the vacancy, **or may request a special hire.**

F. Special Hires. The manager may hire persons to fill positions arising from a situation requiring such temporary hiring without going through the advertising procedures. Special hires shall submit a completed employment application form to the clerk before commencing work.

When a person has been hired to fill a temporary position caused by an emergency or special situation, the clerk and chief fiscal officer shall be immediately notified by the manager or the borough officer or department head under whose department the temporary employee will be working.

G. Positions filled by the manager in emergency or special situations under subsection (F) of this section shall not exceed ~~30~~**90** calendar days. Emergency or special situations are as declared by the mayor whenever, in the mayor's opinion, such a declaration is in the borough's interest.

Section 5. Amendment of Title 2.78.040. Section 2.78.040 of the Haines Borough Code is hereby amended, as follows:

NOTE: **Bolded/UNDERLINED** ITEMS ARE TO BE ADDED  
**STRIKETHROUGH** ITEMS ARE DELETED

2.96.020 Prohibited Conduct.

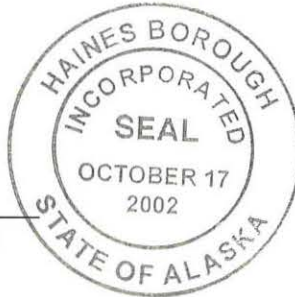
A. It shall be prohibited for:

4. Any person to be employed in any **regular, full-time or part-time** position **where they would be supervised by their immediate family member**. ~~in any department whose immediate family member is the elected official, borough officer or department head under whom such person is employed.~~ **This shall not apply to temporary positions or special hires.**

ADOPTED BY A DULY CONSTITUTED QUORUM OF THE HAINES BOROUGH ASSEMBLY THIS 8TH DAY OF AUGUST, 2017.

ATTEST:

Julie Cozzi  
Julie Cozzi, MMC, Borough Clerk



Janice Hill  
Janice Hill, Mayor

Date Introduced: 07/11/17  
Date of First Public Hearing: 07/25/17  
Date of Second Public Hearing: 08/08/17